


SPRING ARBOR
UNIVERSITY
LIBRARY GUIDE
WEBSITE OVERVIEW

This handout provides an overview of the White Library website, www.arbor.edu/whitelibrary



The screenshot shows the White Library website homepage. At the top, there is a search bar for the SAU Catalog with a dropdown menu set to 'Keyword' and a 'Search' button. Below the search bar is a navigation menu with links for Home, News, Find Books, Find Articles, Help, and About the Library. The main content area features a large image of a library interior, the title 'White Library', and the tagline 'Resources 24/7. Choose What You Need'. There are two prominent buttons: 'Find Books' and 'Find Articles'. Below these are three sections: 'List of Journals @ SAU' with a thumbnail of journal covers and a description; 'My Library Account' with a thumbnail of account icons and a description; and 'Help' with a thumbnail of a red 'Help!' key and a description.

Search the SAU Catalog
Keyword Search

Search the SAU catalog: quick link to the SAU Library Catalog to search for books, electronic books, DVDs, videos, CD-ROMS, and other materials available owned by SAU Library. The catalog includes links to Electronic Books which may be viewed on-line, and in some cases downloaded to your computer. Other items, with the exception of Reference Books are available for checkout.

News

News: most recent updates to the site; **How To:** tutorials on using library resources

Find Books

Find Books: links to various catalogs to search for books, electronic books, DVDs, videos, CD-ROMS, and other materials available to checkout from SAU Library.

SAU Library Catalog: search the SAU Library Catalog to search for books, electronic books, DVDs, videos, CD-ROMS, and other materials available for check-out

MelCat (Michigan Electronic Library): provides access to **Quick MELCat Search** for locating books, videos, DVDS and other items available from libraries across Michigan. Materials borrowed through MelCat are picked up and returned at White Library.

Other Library Catalogs:

WorldCat (list of materials available through library throughout the U.S.)

Jackson District Library

Library of Congress

Find Articles

Find Articles: takes users to the **Frequently Used Databases** section to search for journal articles in databases such as ERIC, CINAHL, ERIC and PsychINFO and others. Scroll down to **Search Everything** to search all the Databases and the SAU Library catalog all at one time. Scroll further down for access to the **Comprehensive A-Z List of Library Databases**. (These searchable databases provide access to article citations and abstracts and often a link to the full-text article. Off-Campus access requires login using SAU username and password – see “My Account Info”.

Help

Help:

Ask-A-Librarian: email a Reference Librarian your research question and assistance will be provided within 24 hours. Email a librarian at saulibrary@gmail.com

Citation Style Guides: provides examples of how to cite sources according to the APA (American Psychological Association), MLA (Modern Language Association), Chicago Style, SBL formats, and Online Writing Lab (OWL) from Purdue

Internet Reference Resources: links to websites for various academic disciplines.

Subject Guides/Course Guides: provides links to databases and/or suggestions for beginning research.

Tutorials/Instructional Guides: “how to do” or “how to use” guides for several databases, electronic books, and more.

Information for Faculty: specific services for faculty relating to library materials purchases, librarian liaison, research assistance, library instruction sessions for classes.

About the Library

About the Library: outlines services available at White Library, including wireless access, computer availability, faculty reserves, and more.

Circulation

Copying/Printing

Course Reserves

Inter-Library Loan

Laptop Circulation

Library Faculty and Staff

Library Hours
Map of White Library
Reference Service
University Archives

[Find Books](#)

Find Books: links you to the SAU Library Catalog which lists the books and media owned at SAU library.

[Find Articles](#)

Find Articles: connects you to **Frequently Used Databases**, **Search Everything**, and the **Comprehensive A-Z List of Library Databases**. (See additional information above.)



List of Journals @ SAU: online list of all journals available through the White Library, including those available in print, microfiche and online. Gives specific information on collection holdings (dates of subscriptions, etc.).

My Account Info



My Account Info: directs to the list of materials which are checked out under your name. Allows you to renew materials online. Instructions are provided on how to set up a library account.



Help: directs you to “Ask a Librarian”, “Citation Style Guides”, etc. (See above).

Library Hours

Monday -Thursday 9am -6pm
Friday 9am - 5pm
Saturday 10am-3pm
Sunday Closed
Additional computer lab hours are Monday through Thursday 8pm-10pm, Friday - Closed,
Saturday, 3pm-6pm, Sunday - Closed.
During the Summer Reference Librarians are usually available.
Mon-Fri: 9am-noon, 1pm-5pm

Library Hours: the current library hours are available on the lower portion of the front page. Click on the link for the current month’s calendar.

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