

Renewals, Holds, Recalls, and Fines

Renewals

Renewals can be made in person at the Circulation Desk by phone (517) 750-6742 or (517) 750-6442 or online at <https://dromedary.arbor.edu/patroninfo/>. Renewal privileges are extended unless another patron has placed a hold on the item. An electronic renewal is subject to White Library circulation policies.

Holds

A hold enables a patron to reserve the next use of an item currently in circulation. When several patrons place a hold on the same item a queue based upon the request date is established. A patron will be notified when the item becomes available. Holds can be placed in person at the Circulation Desk by phone or electronically.

Recalls

The library reserves the right to recall materials that are in circulation. Various circumstances especially when an item has been renewed and numerous patrons place a hold on it will warrant a recall of the item.

Fines

Patrons are responsible for returning all materials on time and in good condition. The library sends four written notices. The fourth notice is a bill for the replacement cost plus a processing fee and billing charge. Library privileges are revoked until the issue is resolved. If the item is returned after the fourth notice all fees are waived except for the \$5.00 billing charge.
