How to print from your Mac

- 1. Click on System Preferences
- 2. Click on the Printers & Scanners Icon
- 3. On the bottom left hand side there will be a plus and minus sign. Click the plus sign.
- 4. Click on IP at the top left hand corner
- 5. In the Address box type: <u>print.arbor.edu</u>
- 6. Protocol should say "Line Printer Daemon LPD"
- 7. In the Queue box type: <u>libup2</u> OR <u>libup1</u>
- 8. In the Name box type: <u>LibUp2</u> OR <u>LibUp1</u> (depending on which printer you installed)
- 9. In the Location box type: <u>Library</u>
- 10. Use should say "Generic PostScript Printer"
- **11**. Click Add in bottom right hand corner
- 12. A screen will pop up that says "Setting up 'LibUp2' or 'LibUp1'"
- 13. Click on the box that says "Duplex Printing Unit"
- 14. Then press OK